

# **Christ Church Carrollton**

## **Called Congregational Meeting**

Sunday, February 18, 2018, 12:15 p.m.

The Oldfield Building, Carrollton TX

### **Docket**

**Call to Order with Opening Prayer**

**Statement of Purposes**

**Establishment of a Quorum**

**Election of Clerk**

**Reading of the Minutes from Previous Congregational Meeting**

**Reading of In Memoriam List**

**Introduction of Session & Deacon**

**Announcement of Team Leaders**

**Treasurer's Report**

**Pastor's Report**

**Adjournment with Closing Prayer**

## Minutes from Previous Called Congregational Meeting

### 1. Meeting Particulars

- a. The congregation of Christ Church Carrollton, PCA met for a called meeting to receive the 2017 Budget, and to receive information regarding the various ministries of the church, on Sunday, February 19, 2017 at the premises of the Oldfield Building at 1101 S. Broadway, Carrollton. The meeting was opened in prayer by TE Bill Lovell at 12:11 PM.

### 2. Attendance

- a. A quorum was established per BCO 25.3 (1/4 of the resident communing members required). Attached is a copy of the sign-up sheet used to establish the quorum.

### 3. Election of Clerk

- a. It was MSP to elect Tom Mayfield as Clerk of the meeting.

### 4. Reading/Approval of Prior Minutes

- a. TE Lovell presented the minutes of the Annual Congregational Meeting of February 21, 2016. It was MSP, to approve the minutes as presented.

### 5. Treasurer's Report

- a. TE Rob Guzak gave a brief summary of the 2016 Fiscal Year. He then presented the 2017 Annual Budget that was previously approved by the Session on January 17, 2017. A short QA session occurred. It was noted that several members would like the missions focus to be more local. RE Guzak closed his presentation in prayer.

### 6. Pastor's Report

- a. TE Lovell gave an overview of 2016 and the hopes for 2017.

### 7. Adjournment

- a. With no further business, it was MP to adjourn. The meeting was closed with prayer at 1:24 PM by TE Lovell.

Respectfully Submitted,

Tom Mayfield  
Clerk of Meeting

William T. Lovell  
Moderator of Session

#### Definitions

BCO - Book of Church Order  
CC - Common Consent  
CM - Communicant Member  
MP - Moved, Passed  
MSP - Moved, Seconded, Passed  
PCA - Presbyterian Church in America  
RE - Ruling Elder  
TE - Teaching Elder

# Reading of the In Memoriam List & Prayer of Thanksgiving

Luis Givotinsky

J.O. Haynes

Jay Pierce

## Introduction of the Session & Deacon

Bill Lovell

Rick Carruth

Rob Guzak

Steve Sharp

Will Grover

## Announcement of Ministry Team Leaders

### Local Mission

Samantha Wyman – Leader

### International Mission

Larry & Ellen Perry – Leaders

### Music Team

Rick Carruth – Leader

### Finance Team

Rob Guzak – Leader

### Worship Team

Will Grover – Leader

### Welcome Team

Dalton & Cassidy Dallas – Leaders

### Communications Team

Sarah Deay – Leader

### Women's Ministry

Whitney Messer – Leader

### Men's Ministry

Colton Huckaby -- Leader

### Safety & Security Team

Larry Perry - Leader

### Sunday School Team

Heather Myers – Leader

### Nursery Team

Grace Laird – Leader

## Treasurer's Report

	Budget YTD	Actual YTD	Proposed Budget	% Change From Actual	Comments
	2017	2017	2018	2018	
<b>Income</b>					
Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	0.0%	
Tithes & Offerings	\$170,500.00	\$172,357.91	\$181,000.00	5.0%	
PCA Contribution	\$0.00	\$0.00	\$0.00	0.0%	
<b>TOTAL REVENUES</b>	<b>\$170,500.00</b>	<b>\$172,357.91</b>	<b>\$181,000.00</b>	<b>5.0%</b>	
<b>Expenses</b>					
<b>Clergy Expenses</b>					
Pastor's Stipend	\$46,000.00	\$46,173.22	\$46,000.00	-0.4%	
Pastor's Housing	\$50,000.00	\$50,000.18	\$50,000.00	0.0%	
Pastor's Pension	\$0.00	\$0.00	\$0.00	0.0%	
Pastor's Insurance	\$400.00	\$496.80	\$500.00	0.6%	
Pastor's Continuing Education	\$500.00	\$0.00	\$500.00	0.0%	
Assistant's Housing	\$5,800.00	\$5,800.00	\$5,800.00	0.0%	
<b>TOTAL CLERGY COMPENSATION</b>	<b>\$102,700.00</b>	<b>\$102,470.20</b>	<b>\$102,800.00</b>	<b>0.3%</b>	
<b>Office Expenses</b>					
Office Supplies	\$2,400.00	\$1,803.68	\$2,000.00	10.9%	
Liability Insurance	\$834.00	\$552.50	\$900.00	62.9%	Expect Small Increase
Bank Charges	\$144.00	\$453.76	\$750.00	65.3%	Charges for e-Offerings now included
<b>TOTAL OFFICE EXPENSES</b>	<b>\$3,378.00</b>	<b>\$2,809.94</b>	<b>\$3,650.00</b>	<b>29.9%</b>	
<b>Facilities Expenses</b>					
Building Rental	\$40,200.00	\$40,200.00	\$40,200.00	0.0%	
Facilities Maintenance & Improvement	\$250.00	\$162.78	\$5,000.00	2971.6%	Sanctuary aesthetic improvement
Facilities Cleaning	\$2,100.00	\$2,591.00	\$2,100.00	-19.0%	
Furniture & Fixtures	\$250.00	\$265.54	\$1,000.00	276.6%	Sanctuary aesthetic improvement
Utilities	\$5,000.00	\$6,386.34	\$6,500.00	1.8%	
Information Technology Services	\$2,000.00	\$1,735.49	\$2,000.00	15.2%	
<b>TOTAL FACILITIES EXPENSES</b>	<b>\$49,800.00</b>	<b>\$51,341.15</b>	<b>\$56,800.00</b>	<b>10.6%</b>	
<b>Ministry &amp; Missions Expenses</b>					
Pastor's Ministry Fund	\$1,000.00	\$2,000.80	\$2,000.00	0.0%	
General Assembly	\$1,000.00	\$688.84	\$1,000.00	45.2%	
Ministry Development	\$2,000.00	\$1,394.20	\$2,000.00	43.5%	Increased local ministry development
Music Team	\$0.00	\$0.00	\$0.00	0.0%	
Music Resources	\$300.00	\$313.00	\$479.00	53.0%	
International Mission	\$3,000.00	\$2,994.62	\$4,000.00	33.6%	
Local Mission	\$500.00	\$0.00	\$2,000.00	N/A	Increased local mission funding
Worship Supplies	\$200.00	\$35.85	\$200.00	457.9%	
Youth & Children	\$250.00	\$11.95	\$500.00	4084.1%	Youth group initiative
Childcare	\$4,439.99	\$1,951.95	\$3,120.00	59.8%	1.5 paid caretakers/week
Hospitality	\$250.00	\$205.17	\$250.00	21.9%	
Benevolence	\$250.00	\$0.00	\$0.00	0.0%	
Contingencies	\$250.00	\$0.00	\$500.00	N/A	
Conference on the Bible	\$500.00	\$0.00	\$1,000.00	N/A	
SW Church Plant Network	\$0.00	\$0.00	\$0.00	0.0%	
PCA Partnership Shares	\$612.00	\$612.00	\$660.00	7.8%	Based on increased offering plan
<b>TOTAL MINISTRY &amp; MISSIONS EX</b>	<b>\$14,551.99</b>	<b>\$10,208.38</b>	<b>\$17,709.00</b>	<b>73.5%</b>	
<b>TOTAL EXPENSES</b>	<b>\$170,429.99</b>	<b>\$166,829.67</b>	<b>\$180,959.00</b>	<b>7.8%</b>	

# Pastor's Report

1. **Thanksgivings**
2. **Disappointments**
3. **Goals**

## **Christ -Discipleship & Worship**

- Plan sermon schedule 12 months in advance
- Plan service music 1 month in advance
- Expand music team to include organ and other instruments
- Expand Monthly Prayer Meeting
- Encourage individual Bible reading and study
- Plan and carry out 2018 Christ Church Conference on the Bible
- Expand Children's Sunday school program to include more children and better organization
- Expand Nursery program to include more children and better organization
- Arrange for Lord's Table to be built and installed
- Enhance sanctuary aesthetics

## **Church—Structure & Pastoral Care**

- Call for Nominations for Deacon & Elder
- Provide Church Directory
- Schedule semi-monthly Stated Session Meetings with Called Meetings as necessary
- Assign Elders to help provide pastoral care to church members
- Identify, train, and mobilize lay team leaders
- Promote Community Groups and support individual initiative
- Provide six all-church fellowship opportunities
- Encourage fellowship lunches
- Encourage Organic Fellowship between members, with testimonies
- Welcome guests
- Provide quarterly Membership Conference opportunities
- Expand Church communication with weekly digital updates and monthly in-depth newsletters
- Provide bi-monthly Stewardship instruction, with testimonies
- Promote donations to the Deacon's Fund
- Provide monthly financial reports through Newsletter

## **Carrollton—Mission**

- Identify at least one Local Mission focus
- Identify, train and mobilize church workers
- Promote all Square activities, with special focus on TEXFest, Festival, & Christmas
- Expand and enhance Website
- Provide annual Evangelism training event
- Make concrete steps towards church plant
- Promote International Mission